

CF10 ARMS PARK RUGBY TRUST

MINUTES OF THIRTY-FIFTH MEETING OF THE BOARD OF DIRECTORS

HELD VIA VIDEO CONFERENCE ON

THURSDAY 21 MAY 2020 COMMENCING AT 7PM

PRESENT

Board Directors: David Allen (Chair); Simon Baker; Andrew Bold; Sally Carter; Andrew Collins; Lynn Glaister; Huw Jones (Secretary); Derek Redwood (Treasurer).

ITEM		ACTION
1	<p>Chair's introductory remarks and apologies for absence</p> <p>DA welcomed colleagues to the first CF10 board meeting held via video conference due to the restrictions caused by the coronavirus pandemic. This was a very difficult time for the whole country and rugby was no exception in facing challenging times. It was particularly unfortunate that the AGM had to be cancelled but the health and safety of members had to be the priority.</p> <p>The video conference had been arranged in order to seek Board members' views on continuing the work of CF10. DA said that he had decided to restrict this first meeting to elected members only, purely for practical reasons to avoid it being unwieldy initially.</p> <p>He thanked Board members for putting their names forward and being re-elected, especially Andrew Bold who was attending his first meeting as a Board member.</p>	
2	<p>Minutes of the Board meeting held on Thursday 20 February 2020</p> <p>AGREED</p>	
3	<p>Matters Arising and Actions</p> <p>Item 8.3 - It was noted that SW had written to CBL about Tafwyl and the Pro14 final but unfortunately both events had to be cancelled due to the pandemic.</p>	
4	<p>Cardiff Blues</p> <p>4.1 Supporter Director</p> <p>At the previous meeting it was reported that CBL board members, AJ, AW and RH had met with Crys16 to discuss the role of the supporter director at the Scarlets. This had been a positive meeting and the working group was due to report back to the CBL board.</p> <p>The board has met but its focus has understandably been on financial matter, as a result of the pandemic's impact.</p> <p>DA has written to AJ asking about the current situation regarding the Supporter Director proposal but disappointingly has received no response to his enquiry.</p> <p>He has therefore asked for a virtual meeting and this will take place on Thursday 28 May with Richard Holland and Rhys Blumberg.</p>	DA/HJ

	<p>4.2 COVID19 Implication for Rugby</p> <p>There are many proposals being discussed about the re-structuring of the rugby season as well as what the game needs to look like in order to re-start with social distancing requirements still in place. Clarity will take some time.</p> <p>It is understood that, though the next CEO Newsletter from CBL was not due until June, one may now appear this month and perhaps throw some light on the issue.</p> <p>It is understood that a contract for the Dragon's Heart Hospital is in place until 31 July but CVUHB will almost certainly want to renew it in case of a second coronavirus wave in the Autumn/Winter. This has massive implications for the funding of Welsh rugby at the national and regional level.</p> <p>The Board highlighted a number of issues for the agenda with CBL the following week:</p> <ul style="list-style-type: none"> • Engagement with supporters • Situation with Dragon's Heart Hospital • Financial position and strategy for survival • Squad strength • Branding, marketing and capitalising on history <p>In relation to the latter point, SC had prepared a blog on that issue which had been published the previous week. Furthermore, a virtual meeting with CBL officials had been held to discuss its content. They were very positive about the issue and asked for a paper setting out short/medium/long term actions to implement a 'one history' plan; including a timeline for CRFC/CB (copy circulated). Furthermore, it was agreed that such a plan should be put to the CBL Board for approval.</p>	HJ
5	<p>Cardiff RFC</p> <p>The future relationship between CBL & CRFC needed clarification in light of WRU strictures on links between regional and premiership sides.</p> <p>Following Steve Blackmore's tragic death it was agreed that DR would produce an article and LG would put out a tweet.</p>	DR LG
6	<p>CF10 Strategic Objectives and Actions 2020-21: COVID19 Implications</p> <p>The strategic objectives and actions discussed at the February meeting were due to be considered at the AGM in March. The three main issues being:</p> <ul style="list-style-type: none"> • Supporter engagement • Ground redevelopment • Culture – identity of the club, retaining its heritage and promoting its history <p>The key will be working jointly with CBL and them wanting to engage with spectators. This could then lead to joint work streams.</p>	
7	<p>Annual General Meeting: Cancellation</p> <p>A comprehensive note had been sent out to members setting out what was proposed to be discussed at the AGM and the implications of cancellation. The annual report and accounts are available on the website while the annual submission to the FCA has been made. The main issue for consideration at the AGM was the election of Board members. However, given that the number of nominations was fewer than the number of vacancies, all were elected by default.</p> <p>The Board decided that given the current lockdown restrictions there was little point trying to organise a formal AGM, however, an open meeting for members would be arranged as soon as it was practical.</p>	

8	<p>Working Groups</p> <p>8.1 Heritage SC reported that the Heritage Sub-committee had been due to meet in early May but had obviously been unable to do so. However, CF10 had successfully hosted the Rugby Memorabilia Society. A first meeting of 'Cardiff; a Sporting Capital' had also been held with various partners. An oral history with Mervyn John had been published as had material from Bleddyn Williams's archive on the latter's birthday.</p> <p>8.2 Communications A number of blogs had been published during the lockdown and these had been well received. The new Twitter rota was working well, but like all organisations, finding sufficient issues to discuss was proving a challenge. DA stated that the Comms team had done really well during Lockdown in meeting this challenge.</p> <p>8.3 Welsh Language No issues were highlighted.</p>	
9	<p>Finance Report DR reported that available funds stood at £1471. Payments had recently been made to the accountants and the Sporting Memorabilia Society.</p>	
10	<p>Governance Action Plan May 2020 The plan noted two areas of concern: Point 2.2 COVID19 implications for Welsh rugby. Point 6.1 CBL governance reform not including Supporter Director</p>	
11	<p>Other Identified Business None</p>	
12	<p>Date and time of next meeting 25 June 2020 commencing at 7pm</p>	