

CF10 RUGBY TRUST

MINUTES OF FORTY SEVENTH MEETING OF THE BOARD OF DIRECTORS HELD

VIA VIDEO CONFERENCE ON

THURSDAY 29 JULY 2021 COMMENCING AT 7PM

PRESENT

Board Directors: Simon Baker; Andrew Bold; Sally Carter; Andrew Collins; Steve Coombs; Lynn Glaister (Chair); Huw Jones (Secretary); Simon Jones; Derek Redwood (Treasurer)

Observers: Andy Baker; David Francis; Viv Jones; Claire O'Shea; Sion Williams

Apologies: Martin Hughes; Dan Taylor

ITEM		ACTION
1	Chair's introductory remarks and apologies for absence LG welcomed members to the meeting and said that the priority was to discuss Cardiff Rugby's proposals for the appointment of a Supporter Advisor. Apologies were noted.	
2	Minutes of the Board meeting held on Thursday 17 June 2021 AGREED Emergency Meeting Notes 1 July 2021 AGREED	
3	Matters Arising and Actions All matters arising were included on the agenda.	
4	Cardiff Rugby 4.1 Supporter Advisor LG reported on a telephone call which she had received from Richard Holland. The Cardiff Rugby board had met on 16 July for their Strategy Day. An item on the agenda was the recruitment/appointment of a Board Supporter Advisor. The paper to the board had recommended that the appointment be made by the CR board following an application and interview process. However, RH explained that they had agreed the appointment in principle and also had accepted two points from CF10's letter about the person specification, namely: - The role of a Supporter Advisor was primarily to bring the views and perspectives of supporters to the Cardiff Rugby board. Some of the following statements should be added to the person specification: "an understanding of the issues faced by supporters"; "commitment to the values, principles and objectives of supporter organisations" and "commitment to regularly meet and consult with the wider supporter base". - Many supporters may feel that the person specification would be out of reach to them and could prevent many good candidates from applying including CF10 Board members. The requirements were heavily weighted towards experience	

	<p>as non-executive directors in governance matters as opposed to supporter representation experience. A re-balancing of these would ensure greater equality and an ability for a wider range of people to apply.</p> <p>The CR board also agreed that the appointment should be made via a democratic process rather than interview.</p> <p>RH has requested a meeting with LG/HJ to discuss how the above can be taken forward.</p> <p>This was a significant change and a massive step forward in terms of being consistent with CF10's vision for a Supporter Director.</p> <p>In order to move the process forward, the Board felt that CR needed to consider the following issues which LG/HJ would discuss with RH:</p> <ol style="list-style-type: none"> 1. The CR board would want a veto on any appointment to ensure that any elected person was suitable. It was better to do this at the start of the process before election rather than afterwards. 2. CR could vet applicants. Candidates could have say 3 referees/nominators who could vouch for them. Alternatively, applicants could meet with CR Board members. 3. Eligibility to vote required consideration. There were databases for anyone with an interest in Cardiff Rugby; shareholders; season members; CF10 members. Many shareholders were no longer active. It was felt that a mix of season members and CF10 members (to include those who couldn't afford season memberships) was the most appropriate. 4. Significant work might be needed to establish an acceptable database and CF10 would be happy to assist with running Cardiff Rugby's election process as a 'contractor'. 5. Consideration needed to be given as to whether the election was undertaken electronically (similar to CF10 elections) or via postal ballot. The later would be significantly more expensive. 6. It was assumed the election would be 'first past the post' although other systems could be considered. <p>Following the meeting with RH when the election process may be clearer, the Board would need to decide what role it would play.</p>	LG/HJ
5	<p>CAC</p> <p>LG reported that she had consulted DA about CAC and his relationship with them during his time as Chair and for ideas on how such a relationship could be developed. A discussion was held on this and it was agreed that in the first instance that the Influencing the Decision Makers Working Group would consider this matter. It would be helpful to know how many CF10 members were also members of CAC and a survey would be required.</p>	SJ
6	<p>Working Groups</p> <p>6.1 CF10 Logo – AB</p> <p>AB, SB, AC and DT had met to discuss the logo. They had considered approaching members to design a new logo but had decided against this. They felt that a tweaking of the current logo was more appropriate, retaining the shield.</p> <p>It was agreed that the trading name of the organisation would 'CF10 Rugby Trust' and this would be included in the logo. The group would now consider design options for consideration by the Board. Welsh language version also</p>	

	<p>needed to be considered, namely ‘Ymddiriedolaeth Rygbi CF10’.</p> <p>6.2 Members and Supporters Experience – DR DR reported that not a great had happened recently. Issues have been identified but limited feedback has been received via social media. DR said that he would welcome Board members’ views on the supporter experience at CAP.</p> <p>6.3 Ensuring Rebrand Used Effectively – StC Cardiff Blues rebrand to Cardiff Rugby appeared to be progressing well. The group had collated a significant amount of information about Cardiff players who had represented the Lions on various South Africa tours. The information was excellent and had been used extensively on Twitter. A similar approach would be used to inform future tours.</p> <p>6.4 Influencing the Decision Makers – SJ The next meeting would consider the CAC issue discussed above.</p> <p>6.5 CRFC Heritage Committee – SaC SaC reported that they had taken delivery of the book, An Architectural and Social History of Cardiff Arms Park and had signed 250 copies. The plan had initially been to launch it at Summerfest but the date was now likely to move from August to September. On that basis a pre-sale was likely. SaC and David Allen had attended a meeting of Sporting Heritage Network Wales. A framework to assist providers has been developed. This can be found using the following link and comments would be welcome: https://www.sportingheritage.org.uk/content/nations/sporting-heritage-wales/a-national-framework-for-sporting-heritage-of-wales</p> <p>6.6 Welsh Language – SW/SB SB/AB had discussed the possibility of incorporating the Welsh language into the current website; they felt this was possible. SB felt that some information needed to be updated first and he would then pass this to SW for translation.</p> <p>6.7 Communications LG reported that Twitter continued to operate well. Significant concern had been expressed recently about women’s rugby and the lack of a player performance pathway. Co’S had agreed to undertake some research and draft a blog on the issue. It was felt it was important to ensure equality of opportunity for all Cardiff Rugby teams. If appropriate, Gem Hallett could be invited to a future meeting to discuss the matter The next newsletter was due out August/September. It was agreed that a target date for distribution of 24 September (official start of the URC) would be adopted. Contributions should be sent to CO’S, who would co-ordinate.</p>	<p>AB</p> <p>ALL</p> <p>SJ</p> <p>SB/SW</p> <p>Co’S</p> <p>Co’S</p>
7	<p>Finance Report DR reported that available funds stood at £1478.46, including a recent donation from a member.</p>	
8	Governance Action Plan July 2021	

	The plan had been updated following the news about the Cardiff Rugby Supporter Advisor and the need for a newsletter discussed above.	
9	<p>Other Identified Business</p> <p>9.1 NatWest Loan</p> <p>The four pro teams were due to make the first repayment on the loan at the beginning of July. This was believe to be over £1m each but it has been deferred but for an unknown period. There had been rumours that the WRU had made the repayment but this was unconfirmed and unlikely given the size of the repayment.</p>	
10	<p>Date and time of next meeting</p> <p>Thursday 19 August 2021 commencing at 7pm</p>	