

	<p>There had been significant comment in the media about drunkenness and anti-social behaviour at Principality Stadium during the Autumn Internationals. It was felt that the WRU was abdicating responsibility for this. A blog on the topic would be drafted.</p>	SJ/MH
5	<p>CAC A framework for a short term extension to the lease has been agreed by the two parties and the document is currently with lawyers. CAC has established a 'PropCo' to take forward planning for the redevelopment and Chris Nott has resigned from the Cardiff Rugby board to lead this work. Keith Morgan will replace him as a CAC representative on the board.</p>	
6	<p>Working Groups 6.1 CF10 Logo – ABa ABa recommended that this work be put on hold. He wasn't comfortable with the work he'd recommended at the previous meeting and was having second thoughts. Moreover, there was also the possibility next year that Cardiff Rugby would be changing its logo again and adopting the CRFC crest.</p> <p>6.2 Influencing the Decision Makers – SJ This was on hold.</p> <p>6.3 CRFC Heritage Committee – SaC The committee was continuing its work to identify a space for the museum. Cardiff Rugby was not able to finance such a development but CAC may be able to do this as part of the 150 Year celebration. CAC had also agreed to pay for a new independent server for the museum website in order to reduce the risk of not being able to access ABa's server.</p> <p>6.4 Communication A number of emails would need to be sent out before Christmas including the notes of the meeting with RH (discussed above) and an update on the Supporter Advisor position. As a result it was agreed that the newsletter would be deferred until January.</p>	HJ
7	<p>CF10 Secretary Role The paper on the role of CF10 Secretary suggested that CF10 should split HJ's work into three components with the Secretary role focusing on governance. It will mean that other Board members will need to step up and take on the administrative and policy roles. ABa said he was interested in playing a greater role on governance. SaC said she would consider whether she had capacity to undertake more administrative duties given her role on the Heritage Committee. SJ said he was content to play a greater role on policy development. The forthcoming vacancy in March for a secretary would need to be advertised and nominations invited. The issue of succession planning generally would be discussed at the January board meeting.</p>	<p>ABa</p> <p>SaC</p> <p>SJ</p> <p>HJ</p> <p>HJ</p>
8	<p>Museum Website MH joined the meeting</p>	

	<p>ABa reported that the underpinning software for the museum website was nearing the end of its natural life and needs to be updated. He was keen to make the new software an open source option available to other clubs which wanted to develop online sports museums.</p> <p>He said he was looking at developing a Community Interest Company (CIC) to safeguard the asset, with the possibility of recruiting an intern in the future.</p>	
9	<p>Data Protection Policy (revised)</p> <p>A revised Data Protection Policy paper was considered. The policy had been reviewed but not been changed significantly. Only paragraph 17 where responsibilities have been changed and individual names had been revised. The paper was agreed and would be added to the website.</p>	HJ/SB
10	<p>Annual Report 2020/21 Final</p> <p>This had previously been circulated and comments taken on board. The report was agreed for publication on the website.</p>	HJ/SB
11	<p>Finance Report</p> <p>It was reported that available funds stood at £1505.07 (£1,473.52 in the bank; £31.55 with PayPal).</p> <p>It was also agreed that CF10 would continue with its sponsorship of a CRFC player.</p>	DR
12	<p>Governance Action Plan November 2021</p> <p>Any issues of concerned noted in the plan were discussed above.</p>	
13	<p>Other Identified Business</p> <p>13.1 Community Initiatives</p> <p>CF10's role in community development initiatives was discussed. It was known that there were a number of opportunities which other similar bodies had pursued successfully which CF10 could copy. These include work with groups such as refugees, BAME groups, disabled groups, autistic groups etc.</p> <p>A fuller discussion would be held at the next meeting and a way forward agreed. It would also be helpful to invite CBSC and CBB to a future meeting to discuss these issues.</p>	HJ
14	<p>Date and time of next meeting</p> <p>Thursday 16 December 2021 commencing at 7pm</p> <p>It was agreed the Chair would decide whether there was sufficient business to discuss which required a meeting or not closer to the date.</p>	