

CF10 ARMS PARK RUGBY TRUST

MINUTES OF THE THIRTIETH MEETING OF THE BOARD OF DIRECTORS

HELD AT CARDIFF ATHLETIC CLUB, CARDIFF ARMS PARK ON

THURSDAY 19 SEPTEMBER 2019 COMMENCING AT 7PM

PRESENT

Board Directors: David Allen (Chair); Simon Baker; Sally Carter; Lynn Glaister; Huw Jones (Secretary); Derek Redwood (Treasurer);

Observers: Gareth Brown; Sion Williams; Matt Bold

Apologies: Andy Baker; Andrew Collins; Neil Harries; Martin Hughes; Viv Jones; Anthony Lewis; James Lewis; Dan Pearce; Matt Sutton;

ITEM		ACTION
1	Chair's introductory remarks and apologies for absence DA welcomed Matt Bold to his first meeting with a view to helping CF10 with its communications work. Apologies for absence were noted. The focus of the meeting was members concern about the cancelation of the joint meeting with CBL/CAC.	
2	Minutes of the Board meeting held on Thursday 15 August 2019 AGREED	
3	Matters Arising and Actions Item 4.1 - The leaflet had been finalised and used at the recent Summerfest event. Item 4.1 - Information from Peter Ellison on the benefits of being a CF10 member had been used in tweets. Item 5.2 – Emails to the new CBL NEDs, Hayley Parsons and Alan Williams, congratulating them on their appointment had been sent with the latter responding immediately. Item 8.1 – Contact with Nicky Robinson to undertake an oral history interview had proved unsuccessful despite numerous attempts. Item 10 – AC had responded about database security to say that it was held on his Google Drive account. HJ would follow this up with a number of queries to clarify the integrity of the situation.	HJ/AC
4	Membership/Marketing 4.1 Plan 2019/20 Around 24 people had been recruited at Summerfest. It was felt that the £1 membership fee and distribution of membership cards on the day had made a significant difference.	

	<p>AC had developed the Fantasy League but player images were required. DA agreed to speak with VJ about accessing photographs. DA also agreed to speak with DP about future blogs.</p> <p>4.2 Engaging With Those Not on Social Media DR reported that St Josephs will include CF10 details in its programme for the coming season. No response had been received from Old Illtydians. DR agreed to distribute the new CF10 leaflet to appropriate shops.</p> <p>4.3 Stand Rota LG/HJ would administer the CF10 stand at the Edinburgh match. It was important for all to participate on the rota and not leave it to a few people.</p> <p>4.4 Recommendations for Effective membership Recruitment Noted</p>	<p>DA DA</p> <p>DR</p> <p>LG/HJ</p>
5	<p>Cardiff Blues</p> <p>5.1 Joint meeting with CBL/CAC 16 September 2019 DA and HJ reported on the meeting with Cardiff Blues CEO Richard Holland. The tripartite meeting with CBL/CAC which had been arranged for Monday 16 September had been unilaterally cancelled the previous Thursday. DA said he expressed considerable concern that the meeting had been cancelled unilaterally by CBL. He felt that if there was any concern about the agenda then that should have been discussed rather than cancel the meeting. RH explained that Keith Morgan, CAC Management Committee Chair, was concerned about the agenda and it was at his request that the meeting was cancelled. RH said that they were not prepared to jeopardise the current positive discussions which were taking place. For example, AJ had recently attended a meeting of CAC Man Comm. In its recent email proposing an agenda, CF10 had made clear that the aim of the meeting was not to discuss the details of any plans and certainly not to seek information on matters which were commercially confidential. The aim was to understand the concerns of both sides which had resulted in the redevelopment of CAP having a gestation of over 10 years and to be able to communicate this to supporters. The concerns about the relationships between the two bodies highlighted in the Open Letter still existed. A further paper illustrating unsolicited supporters frustrations as expressed to CF10 was noted. The lack of communication was leading to a major loss of confidence in both bodies. RH said that CBL's new approach is that it will communicate when necessary. When they perceive that there is nothing to say, they won't communicate. On this basis RH was asked if he was prepared to attend a tripartite meeting if the agenda focused purely on concerns set out in the Open Letter, which he agreed.</p>	

	<p>DA agreed to contact KM, when the latter returns from holiday, in early October.</p> <p>The Board expressed considerable concern and disappointment about the cancelation of the meeting. The continued lack of communication from CBL and CAC showed a lack of respect for supporters concerns. The situation would be reported to the membership in the forthcoming Newsletter.</p> <p>The issue of CFO having access to the full accounts was also raised at the meeting. RH had asked DA to email Martyn Ryan. DR agreed to draft an appropriate line.</p> <p>5.2 Supporter Director (Draft Role Description)</p> <p>The draft role description was discussed and comments noted. Members reaffirmed that a Supporter Director role on the CBL board should be elected by supporters rather than appointed. The paper would be sent to AJ with a request for a meeting to discuss its contents.</p>	<p>DA</p> <p>DR</p> <p>DA</p>
6	<p>Cardiff RFC</p> <p>It was noted that CF10 would be sponsoring Thomas Davies for a second year.</p>	
7	<p>Working Groups</p> <p>7.1 Heritage</p> <p>The second phase of photograph digitisation has been successfully accomplished. Oral histories are continuing. A specification for the museum is being developed and a book on the architectural history of CAP is planned.</p> <p>7.2 Communications</p> <p>There was concern about CF10's communications output and the inconsistency of commitment by members of the group. This is leading to frustrations amongst other members. It was felt the group needed to be rejuvenated with new members.</p> <p>The membership database contained information on individuals who had indicated they were prepared to volunteer. This would be used to identify a small number of people (5-10) who could be invited to a meeting prior to the next Board meeting. SB to undertake a trawl and DA to write</p> <p>7.3 Welsh Language</p> <p>Welsh language had recently been included on the new leaflet and selected sections of the website will include Welsh. However, as the new website will be bilingual there was little point spending considerable time translating and restructuring the current site.</p>	<p>SB/DA</p>
8	<p>Finance Report</p> <p>DR reported that total available funds stood at £1722.53 (£1633.07 in the bank, £89.46 with Paypal).</p>	

9	<p>Governance Action Plan September 2019</p> <p>The main issue identified regarding the database was discussed at Item 3 above.</p> <p>A review of the standing orders was outstanding and would be done by the November Board meeting.</p>	HJ
10	<p>Other Identified Business</p> <p>None</p>	
11	<p>Date and time of next meeting</p> <p>Thursday 17 October 2019 commencing at 7pm</p>	