

## **CF10 ARMS PARK RUGBY TRUST**

### **MINUTES OF FORTY FORTH MEETING OF THE BOARD OF DIRECTORS HELD**

#### **VIA VIDEO CONFERENCE ON**

#### **THURSDAY 22 APRIL 2021 COMMENCING AT 7PM**

#### PRESENT

Board Directors: Simon Baker; Sally Carter; Andrew Collins; Lynn Glaister (Chair); Huw Jones (Secretary); Simon Jones; Derek Redwood (Treasurer)

Observers: Andy Baker; Gareth Brown; David Francis; Martin Hughes; Viv Jones; Claire O'Shea; Sion Williams;

In Attendance: Matthew Farrell, John Roberts, Richard Perkins – Cardiff Blues Brothers

Apologies: Andrew Bold; Steve Coombs

ITEM		ACTION
1	Chair's introductory remarks and apologies for absence LG welcomed colleagues from Cardiff Blues Brothers (CBB) to the meeting. They would be making a presentation on the work of the organisation. She also congratulated Steve Coombs and Simon Jones on their election as board members. Apologies were noted.	
2	Minutes of the Board meeting held on Thursday 18 February 2021 AGREED	
3	Matters Arising and Actions All matters arising were included on the agenda.	
4	Cardiff Blues Brothers - presentation Matthew Farrell introduced his colleagues and said that their executive committee comprised 12 members. Each of these members has formal roles. The Executive Committee is underpinned by a General Committee. They are currently established as an unincorporated association but are reviewing their legal status. Meetings have minutes and they have recently held an AGM. The organisation has developed significantly over the last five years from the time when it was an initial gathering of supporters who 'banged a drum'. The aim of CBB is to reach out to a new generation of fans, rather than current or lapsed supporters. They are also seeking to identify isolated men through the 'Men's Sheds' concept. Their work with mental health also includes working with 'State of Mind'. CBB is not seeking a seat on the CBL Board and prefers to work with the various supporter groups at CAP. They have linked with a number of businesses in the city in order to offer discounts to members. Some of these links have been picked up by CBL with whom they have a good relationship. They have also had early discussions	

	<p>with CBSC.</p> <p>Simon Jones and Claire O’Shea offered support on the mental health issues from their professional experience.</p> <p>LG thanked CBB for their time and interesting presentation. She also offered to attend a meeting of CBB if requested.</p>	
5	<p>Annual General Meeting 2021 – review</p> <p>5.1 Virtual Meeting</p> <p>In reviewing the recent AGM, LG thanked AC for his work in organising the meeting and AB for establishing the electronic voting. The meeting had gone well and was well attended. There were no issues of concern highlighted. It was likely that this format would form the basis of future meetings.</p> <p>5.2 Minutes – Draft minutes for approval</p> <p>The draft minutes had been previously circulated and comments taken on board. They were agreed as a correct record and would now be uploaded to the website.</p>	HJ/SB
6	<p>Cardiff Blues</p> <p>6.1 Meeting with Richard Holland 24 March 2021</p> <p>The notes of the meeting with RH had been previously circulated to the Board. They would now be emailed to members.</p> <p>Members expressed significant concern about the WRU’s approach in seeking to invest the CVC 6N funding in non-rugby capital projects rather than support the pro clubs at a time of enormous financial challenge.</p> <p>In relation to the item on ‘New Sources of Income’, RH had agreed to discuss this with the Board with a view to having a more substantial discussion at the next meeting. It was felt that it was important to capitalise of supporters’ commitment to the club at this time of crisis.</p> <p>There was concern that there still hadn’t been a resolution to the issue of supporter representation. RH has agreed to set up a meeting with Alun Jones and Andrew Williams to take this forward.</p> <p>LG had emphasised during the meeting the importance of CBL building external relations. The pandemic had shown the importance of having a strategy to do this. Important groups included MPs, Senedd Members, senior Cardiff Councillors and WRU directors.</p>	HJ
7	<p>Cardiff RFC</p> <p>Discussions between CBL and CAC were continuing with the former seeking a 15 year extension to the lease based on current commercial terms.</p>	
8	<p>Welsh Rugby Union – Joint Supporters Group Meeting</p> <p>LG reported that CF10 had been invited to attend a meeting with the WRU as part of the Joint Supporters group. A date had been pencilled in but not confirmed by the WRU and a meeting therefore had not occurred. The JSG was seeking a new date but this was proving difficult with little response from the WRU.</p>	
9	<p>Working Groups</p> <p>9.1 Heritage</p> <p>SaC reported on the recent meeting of the CFRC’s Heritage Sub-committee, which Mike Brown had attended. Discussion had focused on how heritage</p>	

	<p>could be a central theme of the recent rebranding. In particular, they were looking at the 150<sup>th</sup> anniversary of the club to create a heritage kit. They were also looking at producing a book to celebrate the anniversary. Consideration was also being given to merging the two websites, especially the various statistics. This would include giving CF10 a greater presence on the website.</p> <p>Membership of Sporting Heritage was due for renewal. This was agreed by the Board.</p> <p>9.1.1 Gonville &amp; Caius RFC G&amp;C College, Cambridge had recently picked up on Steve's Coombs' blog on 'Why Blue and Black?' and were now keen on touring South Wales and seeing the CRFC collection at CAP. Steve Coombs would be asked to be their contact.</p> <p>9.2 Communications LG reported that StC was coordinating 'player profiles' for CBL. These would comprise a series of pen portraits published on the CBL website.</p> <p>9.2.1 Newsletter A newsletter was due in April/May. CO'S agreed to provide a structure and coordinate its publication. LG would draft a 'manifesto' based on her election statement and DR would include a section on donations.</p> <p>9.3 Welsh Language CBL had significantly increased its commitment to the Welsh language recently. It was important that CF10 also showed commitment. SB agreed to speak with AB about the website and whether Welsh could be included upfront.</p>	<p>SB/DR</p> <p>StC</p> <p>CO'S</p> <p>SB/AB</p>
10	<p>Finance Report DR reported that the available funds stood at £1456.89 (£1358.50 in the bank; £98.39 with Paypal).</p>	
11	<p>Governance Action Plan April 2021 All identified issues of concern had been discussed during the meeting.</p>	
12	<p>Other Identified Business 12.1 Working Groups LG reported that she had spoken to a number of Board members in order to identify areas of concern or thoughts on where improvements could be made. A few themes had emerged from these discussions and it would be useful to involve more Board members and observers in establishing new ways of working as well as the way forward. Consequently she proposed the establishment of three working groups with the following membership:</p> <ul style="list-style-type: none"> <li>- Cardiff Rugby Rebranding and Heritage Steve Coombs (Lead); Sal Carter; Simon Baker; Viv Jones; Gareth Brown</li> <li>- Supporter/Member Experience Derek Redwood (Lead); Andrew Bold; Sion Williams; Andy Baker</li> <li>- Influencing Rugby Policy Simon Jones (Lead); Claire O'Shea; David Francis; Andrew Collins; Lyn Glaister;</li> </ul>	

	<p>Huw Jones Group names were open for discussion and any member could attend more than one group if they wished. LG agreed to draft very broad terms of reference but the intention was to give groups as much flexibility as possible to consider areas of interest. The Lead person would be asked to convene the meeting via zoom. The first meeting was primarily to identify work areas and report back to the Board.</p> <p>12.2 CF10 Logo It was suggested that given the official name change to 'CF10 rugby Trust' and the rebranding of CBL, now would be a good time to look at revising the logo. HJ agreed to speak with AB who had previously led on this issue.</p>	<p>LG StC/DR/SJ  HJ/AB</p>
13	<p>Date and time of next meeting Thursday 20 May 2021 commencing at 7pm</p>	